Admission procedure [1]

How to apply

Exchange students who are applying to study one or two semesters at FNB, must apply through the International Relations Office at their home institution. Note that we do not process applications from students who are not nominated by our partner institutions. In order to apply, you can follow the steps below.

Step 1. First of all you must be nominated by your home institution. Once your home institution has nominated you, we should receive an email from them with the nomination.

Step 2. Once we have received your nomination, you can send us the following application documentation via email to vdg.relacions.internacionals@fnb.upc.edu [2]

- Application form [3] with your signature.
- Erasmus+ learning agreement approved by your home institution. This learning agreement must be signed by the three parties (student, home institution and host institution) before the student leaves his/her home country. A signed copy of this document, which describes the proposed study-abroad programme, must be received by all three parties before the beginning of the exchange period.
- Current transcript of records
- Copy of your passport or ID card
- Copy of your European insurance card or similar

Application deadlines are:

31st May to apply for the Fall semester or full year

30th November to apply for the Spring semester

Step 3. Once your course selection is approved, you will receive an email from our international section with instructions on practical matters.

General Requirements

Partnership with the FNB:

Before initiating the application process, please check with the international mobility coordinator from your University that there exists a bilateral agreement between your home institution and the FNB. It is mandatory that we receive an e-mail from your home University nominating you as a mobility student.

The duration of the exchange can be one or two semesters (full course) within the same academic year.

Language:

Although there are no language requirements for admission, you must be aware that courses in undergraduate level are usually taught either in Catalan or Spanish. We strongly recommend that students have a good level (B1) of Spanish or Catalan if they choose courses in those languages.

Courses:

It is **not** possible to enroll courses from other UPC faculties nor other Catalan universities. The available courses are the ones listed on our **Courses Catalogue** [4].

We do not recommend **to enrol more than 30 ECTS** for semester.

ONLINE APPLICATION PROGRAM

Enter on the Online Application Program and submit your application, **here you will find a Tutorial for applying** [5]. You **must use your institutional e-mail address** when applying, we will also contact you through that address, check it often.

Courses taught in English [6]

Source URL:https://www.fnb.upc.edu/content/admission-procedure

Links
[1] https://www.fnb.upc.edu/content/admission-procedure [2] mailto:vdg.relacions.internacionals@fnb.upc.edu [3] https://www.fnb.upc.edu/sites/default/files/secretaria/Application_form2024-25_web.docx [4] https://fme.upc.edu/en/do-you-want-to-study-at-fme/exchange-students/courses-catalogue [5] https://www.fnb.upc.edu/sites/default/files/secretaria/INCOMING_MOBILITY-ApplicationInstructions2025.pdf [6] https://www.fnb.upc.edu/sites/default/files/secretaria/Web%20Courses%20in%20English%2023-24_v2.pdf